

## **FAMILIARISATION PROGRAMME FOR DIRECTORS**

At the time of appointment of a Director, a formal letter of appointment is given to him/her, which, inter-alia, explains the role, function, duties and responsibilities expected from him/her as the Director of the Company. The Director is also explained in detail the Compliance expected from him/her under Companies Act, 2013, Listing Regulation and other various statutes. The Managing Director also has a one to one discussion with the newly appointed Director to familiarize him with the Company's operations.

Further, on an ongoing basis as a part of Agenda of Board / Committee Meetings, information is regularly given to the Directors on various matters inter-alia covering the Company's operations, regulatory updates, strategy, finance, risk management framework etc.

The details of the familiarisation programme for Directors are available on the Company's website – [www.cravatex.com](http://www.cravatex.com).