

CRAVATEX LIMITED

Corporate Office :2nd Floor, Matulya Centre, Senapati Bapat Marg, Lower Parel, Mumbai - 400 013

CIN : L93010MH1951PLC008546, Tel No.+91 22 66667474, Fax No. +91 22 24973210

Email :investors@cravatex.com, Website : www.cravatex.com

POSTAL BALLOT FORM

Sr No.:

1. Name(s) & Registered Address :
of the sole / first named Member
2. Name(s) of the Joint-Holder(s),if any :
3. Registered Folio No. /DP ID No.
/Client ID No* :
(*Applicable to the shareholders
holding shares in dematerialized form)
4. No. of Equity Shares held :

I/We hereby exercise my/our vote in respect of the Ordinary and Special Resolutions to be passed through Postal Ballot/E-voting for the business stated in the Postal Ballot notice dated February 13, 2019 by conveying my/our assent or dissent to the said resolutions by placing the tick (√) mark at the appropriate box below:

Item No.	Description of Resolution	No. of Shares Held	I/We assent to the Resolution (Vote in favour)	I/We dissent to the Resolution (Vote Against)
Ordinary Resolution				
1	To consider the re-appointment of Mr. Rajesh Batra (DIN: 00020764) as the Managing Director of the Company, for a period of three years with effect from June 1, 2019 to May 31, 2022 and payment of remuneration.			
Special Resolution				
2	To consider re-appointment of Mr. N. Santhanam (DIN: 00027724) as an Independent Director of the Company for second term of five consecutive years with effect from April 1, 2019 to March 31, 2024.			
3	To consider re-appointment of Dr. S.D. Israni (DIN: 00125532) as an Independent Director of the Company for second term of five consecutive years with effect from April 1, 2019 to March 31, 2024.			

Date :

Place :

Signature of Shareholder/s

Electronic Voting Particulars

The e-voting facility is available at the link <http://www.evoting.nsdl.com>. The electronic voting particulars are set as follow:

EVSN (E-Voting Sequence Number)	User ID	Password

The e-voting facility will be available during the following voting period:

Commencement of e-voting	End of e-voting
February 21, 2019 at 9.00 Hours IST	March 22, 2019 at 17.00 Hours IST

Registered Office : Sahas, 4th Floor, 414/2, Veer Savarkar Marg, Prabhadevi, Mumbai - 400 025

Instructions

1. A Member desiring to exercise vote by postal ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the attached postage prepaid self addressed Business Reply Envelope (If posted within India). Postage will be borne and paid by the Company. However, envelopes containing postal ballots, if deposited in person or sent by courier/post at the expense of Member will also be accepted.
2. Alternatively, a Member may vote through electronic mode as per the instructions for voting through electronic means provided in the Postal Ballot Notice sent herewith.
3. The self addressed envelope bears the name of the Scrutinizer appointed by the Board of Directors of the Company.
4. This form should be completed and signed by the Shareholder. In case of joint holding, this form should be completed and signed (as per the specimen signature registered with the Company/R&TA or furnished to Depository Participant in respect of shares held in physical form or dematerialised form, respectively) by the first named Member and in his/her absence, by the next named Member.
5. Consent must be accorded by placing a tick mark [✓] in the column 'I/ We assent to the resolution' or dissent must be accorded by placing a tick mark (✓) in the column 'I/We dissent to the resolution'.
6. The votes of a Member will be considered invalid on any of the following grounds:
 - a) A form other than one issued by the company has been used;
 - b) It has not been signed by or on behalf of the Member;
 - c) Signature on the postal ballot form doesn't match the specimen signatures with the company;
 - d) It is not possible to determine without any doubt the assent or dissent of the Member;
 - e) Neither assent nor dissent is mentioned;
 - f) Any competent authority has given directions in writing to the company to freeze the Voting Rights of the Member;
 - g) The envelope containing the postal ballot form is received after the last date prescribed;
 - h) The postal ballot form, signed in a representative capacity is not accompanied by a certified copy of the relevant specific authority;
 - i) It is received from a Member who is in arrears of payment of calls;
 - j) It is defaced or mutilated in such a way that its identity as a genuine form cannot be established;
 - k) Member has made any amendment to the Resolution or imposed any condition while exercising his vote.
7. Voting through Postal Ballot cannot be exercised by proxy.
8. There will be one Postal Ballot Form for every Folio/Client Id. Irrespective of the number of Joint holder(s).
9. Duly completed Postal Ballot Forms should reach the Scrutinizer not later than March 22, 2019 by 5.00 p.m. (IST). If any Postal Ballot Form is received after that, it will be considered that no reply from such Member has been received.
10. A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Forms should reach the Scrutinizer not later than the date specified in Item (9) above.
11. In case of shares held by Companies, Trusts, Societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of board resolution/power of attorney/attested specimen signatures etc. In case of electronic voting, documents such as the certified true copy of Board Resolution/Power of Attorney, along with attested specimen signatures, should be mailed to the scrutinizer at hemanshu@hkacs.com, or deposited at the registered office of the Company.
12. Members are requested NOT to send any other paper along with the Postal Ballot Form in the enclosed self addressed postage prepaid envelopes in as much as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelopes would be destroyed by Scrutinizer and the Company would not be able to act on the same.
13. A Member need not use all his/her votes nor does he /she need to cast his/her votes in the same way.
14. Voting rights shall be reckoned on the paid up value of shares registered in the name of the Member on the relevant date, i.e. February 14, 2019 and shareholders holding equity shares shall have one vote per share as shown against their holding.
15. The Scrutinizer's decision on the validity of the postal ballot shall be final.
16. Only a Member (not through proxy) entitled to vote is entitled to fill in the Postal Ballot Form and send it to the Scrutinizer, and any recipient of the Notice who has no voting right should treat the Notice as intimation only.
17. The result of postal ballot will be announced on March 27, 2019 on or before 5.00 p.m. at the Corporate Office of the Company at 2nd Floor, Matulya Centre, Senapati Bapat Marg, Lower Parel, Mumbai - 400 013 and at the Registered Office of the Company at Sahas, 4th Floor, 414/2, Veer Savarkar Marg, Prabhadevi, Mumbai - 400025.
